



**MID-CAROLINA  
WORKFORCE DEVELOPMENT  
BOARD**

- Agenda Item(s):** IV: Consent Items –
- i. Approval of the minutes from the April 2, 2024 Mid-Carolina Workforce Development Board Meeting
- Presenter(s):** Justin Hembree, Interim Executive Workforce Development Director
- Responsible Staff:** Justin Hembree, Interim Executive Workforce Development Director  
Verna Jones, Workforce Development Deputy Director  
Mary Beth Haire, Workforce Development Administrative Coordinator
- Action Item:** Yes
- Attachment(s):** Mid Carolina Workforce Development Board Minutes from April 2, 2024 quarterly meeting.

---

**Background:**

The minutes from our previous meeting serve as an official record of the discussions, decisions, and action items undertaken during that session. Accurate and comprehensive minutes are crucial for maintaining transparency, accountability, and continuity within our organization. These minutes are a reflection of our collective efforts and commitments as a team. All members are requested to review the minutes circulated before this meeting and raise any corrections or amendments if necessary. Following any revisions, a vote will be conducted to approve the minutes.

**Staff Recommendation(s):**

Staff recommends approval of the proposed amendment.

**Suggested Motion(s):**

“Move to approve the minutes from our previous meeting as presented.”

**MID-CAROLINA WORKFORCE DEVELOPMENT BOARD**

**Workforce Development Board Meeting**

**April 2, 2024**

**11:00 am**

**Harnett County Public Library**

**455 McKinney Pkwy**

**Lillington, NC 27546**

**Room 103A**

**Members Present:**

Mr. Naynesh Mehta (Representative of Business)  
Mr. Kevin Brooks (Representative of Business) Virtual  
Ms. Nicole Peterson (Business)  
Mr. Xavier DeBrough (Business Virtual)  
Ms. Dana Dawson (Small Business)  
Ms. Candace Howell (Registered Apprenticeship)  
Dr. Britt Davis (Representative of Education and Training) – Virtual  
Mr. Hugh Carr (Representative of Business)  
Mr. Stephen Barrington (Representative of Economic  
Mr. Victor Glover (Division of Workforce Solutions)  
Ms. Phyllis Godwin (Representative of Workforce – Registered Apprenticeship)  
Ms. Amanda Bradshaw (Adult Education and Literacy Eligible under WIOA Title II)

**Members Absent:**

Mr. Tony McKinnon (Representative of Workforce – Labor)  
Mr. Jerry Milton (Representative of Business)  
Ms. Denver Hopkins (Representative of Business)  
Mr. Scott Tart (Representative of Business)  
Mr. Michael Jackson (Representative of Business)  
Mr. Curtis Brown (Representative of Workforce – Registered Apprenticeship)  
Mr. Jimmy Keefe (Representative of Business)  
Mr. Lee Spruill (Business)  
Mr. Delvin McAllister (Community Based Organization)  
Ms. Juanita Hooker (Representative of Education and Training – Vocational Rehabilitation)

**Ex-Officio Members Present:**

Ms. Jennifer Holcomb (Sandhills Region EDPNC)  
Mr. Lewis Weatherspoon (Harnett County Board of Commissioners)  
Ms. Michelle Muir (NC Commerce, DWS)  
Dr. Jon Matthews (Representative of Education and Training – Adult Education and Literacy)  
Ms. Savannah Heath (Montgomery County Economic Director)

**Guests Present:**

Mr. Raymond Godsave (NCWorks – Cumberland County)  
Ms. Sandra Webster (NCWorks – Sampson County)  
Ms. Anitra Hart (NCWorks – Harnett County)  
Ms. Charlotte Leach (Service Provided, Harnett County)  
Ms. Regina Smalls (NCWorks – Moore County)  
Ms. Sandra Clyburn (NCWorks – Montgomery County)  
Ms. Sonja Godsey (Equus)  
Ms. Rochelle Brown (Equus)  
Ms. Amy Epley (Community College System)  
JMs. ulia McKenzie (NC Commerce) – Virtual  
Mr. Coley Price (Harnett County Deputy Manager)  
Mr. Brent Trout (Harnett County Manager)  
Ms. Angelique Simmons, US Army/Ft. Liberty USAG  
Mr. Theodore Godwin  
Ms. Yvette German (NC Commerce) Virtual  
Ms. Jennifer Jones (NC Commerce) Virtual

**Staff Present:**

Mr. Justin Hembree  
Ms. Verna Jones  
Ms. Tamara Hodge  
Ms. Karmen McRae  
Ms. Veronica Rozier  
Dr. Orin Gill  
Mr. Doug Muesle  
Ms. Jennifer McArthur  
Ms. Helen Mort  
Mr. Jesse Garner  
Mr. Chris Onate  
Ms. Mary Beth Haire  
Ms. Samantha Wullenwaber

11:02 am

**I. Call to Order and Roll Call**

Staff Member - Mary Beth Haire called the meeting to order and took roll call. Mr. Chairman, we have a quorum.

**II. MCWDB Chair Report – Naynesh Mehta**

**Call to Action Items:**

Approval of Minutes from January 23, 2024, MCWDB Meeting – **Requires Action**

**Dana Dawson made the motion to approve. Amanda Bradshaw seconded that motion.**

**The motion passed.**

**III. MCWDB Director Report – Justin Hembree**

**a. Contracts Update**

**i. OSO**

Justin Hembree addressed the Board, stating that there were several updates for the board. Firstly, Justin Hembree explained that he is now serving as the Workforce Development Director following Matthew's resignation a couple of weeks ago. He explained this entails returning to the role of the Workforce Development Board, and he anticipates increased engagement moving forward. Justin Hembree stated that he is looking forward to collaborating with you all in this capacity, which differs from his role as the GOD Director. Secondly, Justin Hembree has updates on two contracts and requests for authorization from the board. As you may be aware, Mid-Carolina has been negotiating a contract through a Request for Proposal (RFP) process to provide One-Stop Operator services in Samson, Cumberland, Moore, and Montgomery counties. Additionally, we have been developing an RFP to solicit service providers in the same counties.

Justin Hembree proposed we pause negotiations with a private party for the One-Stop Operator services. DWS, our current operator across the region except for Harnett County, has expressed willingness to continue providing these services. Therefore, Justin Hembree recommends that the board authorize staff to maintain our relationship with DWS and explore any necessary steps to facilitate this.

It's important to note that it's not uncommon for us to provide these services ourselves across the state, and financially, this approach allows for greater flexibility in allocating funds to areas directly impacting service provision, training, and support for employers.

Justin Hembree stated he wants to emphasize the excellent service we have received from DWS and our career centers, which informs the recommendation. This action is not a reflection on Equus, who has been part of our negotiations, but rather a strategic reassessment of our current needs. Regarding the timeline, Justin Hembree stated his understanding is that this arrangement with DWS would be for one year, aligning with the next program year. We would then reevaluate our approach and potentially issue an RFP at that time.

With that clarification, Justin Hembree opened the floor for any questions or discussion. There were none.

**Phyllis Godwin made the motion to pause negotiation for the One-stop Operator Services for one year. Nicole Peterson seconded that motion. The motion passed.**

**ii. Equus Contract Extension – Requires Action**

The second item pertains to the contract with Equus, our current service provider. Mid-Carolina had initiated the process of releasing a Request for Proposal (RFP) for service providers to propose services for three years, with potential extensions. However, after discussions with DWS and considering our efforts to unify the five-county workforce area, it became evident that this would mark the third RFP issuance in the four years since the program's regional inception. Our current contract with Equus allows for a one-year extension, which seems particularly beneficial in light of the need for

consistency and stability in service provision, especially during this phase of local consolidation.

Therefore, Justin Hembree proposes that the board authorize staff to execute a one-year extension to the existing contract with Equus for the four counties they currently serve. Additionally, I suggest extending the service contract with Harnett County to maintain continuity in service provision there. This extension would provide the needed consistency and stability as we work towards a unified approach across the five counties.

Similar to the discussion on the one-stop operator, this extension would be revisited in a year. The board would have the opportunity to extend it for another year at that point, with the understanding that after the full term, an RFP would likely be required based on federal and state policies.

Justin Hembree proposed that we consolidate these recommendations into one motion for the board's consideration. Could I have a motion to approve the extension of contracts with Equus and Harnett County service providers as presented?

**Stephen Barrington made a motion to extend the current contracts with Equus and Harnett County for one year. Dana Dawson seconded the motion. The motion passed.**

**b. SETA After Action Report (Kevin Brooks, Verna Jones)**

Verna Jones and Kevin Brooks provided an update on the recent SETA conference held in Cherokee, NC.

Kevin Brooks explains this is his fourth SETA conference attendance and how each time he gains valuable insights into workforce dynamics. Engaging with practitioners in the field is invaluable. The conference buzzed with enthusiasm, particularly amid prevailing challenges post-pandemic. Witnessing the dedication of professionals, some with decades of experience, was truly inspiring. While Mid Carolina is still in its developmental phase, Kevin Brooks stated he gleaned numerous ideas, especially for youth initiatives and summer employment programs. Collaboration across our five counties presents opportunities akin to successful models like Atlanta's summer job initiative. Additionally, the WNC Construction Career Day showcased innovative approaches to career exploration, which he found intriguing. Despite his enthusiasm to replicate such endeavors locally, it seems logistical hurdles remain. Kevin Brooks then encouraged fellow board members to attend future conferences, as the knowledge gained benefits our collective endeavors.

Verna Jones stated that Kevin is correct; the conference emphasized two critical areas: youth engagement and diversity, equity, inclusion, and belonging (DEIB). These themes resonate deeply with our mission, particularly as we navigate evolving youth demographics. The emphasis on practical training aligns with our ongoing efforts to enhance service delivery, especially for youth. Veronica Rozier's initiative with high school band directors exemplifies this approach, leveraging creative avenues for skill development. We're committed to translating conference insights into actionable strategies, including staff training initiatives. Overall, the conference

was enriching, and she encouraged board members to consider attending future editions.

**c. Rapid Response (Verna Jones)**

Verna Jones stated that she'd like to provide some insight into our recent rapid response efforts. Cumberland County has experienced two instances, and Sampson County has also been involved. I want to express my deep appreciation to our economic developers for their exceptional collaboration. This underscores the effectiveness of pooling our resources, particularly when faced with urgent situations. When notifications of closures or significant layoffs are received, the impact on individuals is profound. Despite our ongoing efforts to raise awareness about available resources and support services, some individuals remain unaware of the assistance accessible to them. Rapid responses play a crucial role in alleviating anxieties and connecting affected individuals with vital programs and services. These interventions offer guidance on unemployment filing, training opportunities, career exploration, and job search assistance, including resume writing and interview skills. The dedication of our center staff and managers in facilitating these initiatives is commendable.

Currently, another rapid response is anticipated due to the pending acquisition of Jacobs Technology in Cumberland County, affecting approximately 250 individuals. While details are still unfolding, the halting of the WARN notice indicates a transitional period until the situation is clarified. As updates emerge, we remain committed to supporting those impacted by workforce changes.

In response to a question regarding workforce transitions during company acquisitions, Verna Jones confirmed that affected individuals are indeed eligible to leverage available resources and support services. Our team, led by Sonia, is diligent in ensuring that both employers and employees understand the opportunities, including on-the-job training (OJT), aimed at facilitating smooth transitions and skill enhancements.

This collaborative effort between our workforce board and economic developers underscores the importance of unified action in addressing workforce challenges. We are grateful for their ongoing support and look forward to further collaboration.

**d. Listening and Learning Appointment**

Verna Jones gave a quick update on the Listening and Learning Tour. This tour involves visiting all board members and engaging with various employers in our community. Moving forward, Verna Jones states she will continue this initiative, joined by Justin Hembree on some occasions. The primary aim of these visits is to enhance our understanding and engagement with the workforce landscape. Verna Jones mentioned that we gain valuable insights into their needs and preferences by interacting directly with board members and employers of all sizes, including large corporations, midsize enterprises, and small businesses. This input is crucial for informing our strategies and ensuring that Mid Carolina Workforce staff and the Workforce Board remain responsive and supportive. Stay tuned as we plan to visit

offices near you, seeking to foster stronger connections and better serve our community's workforce needs.

**e. Workforce Board Annual Plan Update**

Justin Hembree stated that he'd like to provide several updates regarding the ongoing development of the workforce plan. As many of you are aware, local workforce areas in North Carolina are mandated to periodically develop and annually update their plans.

One significant development Justin Hembree brought attention to is the recent receipt of a corrective action plan from the Division of Workforce Solutions (DWS). These plans are issued periodically to address areas of noncompliance or concern. Justin Hembree stated he is pleased to report that the majority of the administrative issues highlighted in the plan have already been addressed by our staff, demonstrating our commitment to compliance and effective workforce management and that the team anticipates completing all required actions well within the specified timeline.

In addition to the corrective action plan, Justin Hembree wanted to emphasize the importance of board membership for the successful implementation of the workforce plan. Justin Hembree urged current board members to express their interest in continuing their service or to inform us if they wish to step down. Furthermore, he stated that if current Board Members know individuals in their respective counties who would be suitable candidates for board membership, particularly in the private sector employer slots, please provide their names for consideration. Justin Hembree acknowledged that we are actively seeking diverse and committed individuals to ensure comprehensive representation across our five counties.

Lastly, Justin Hembree highlighted the upcoming elections for leadership roles within the board, scheduled for July. If any board members are interested in assuming leadership positions such as chair, vice-chair, or committee chair roles, please indicate your interest to facilitate the nomination process.

**IV. Equus Solutions (Title 1 Training Provider) Review and Projections – Sonja Godsey, Rochelle Brown**

Sonja Godsey expressed gratitude for welcoming them. She stated she prepared a brief insert that highlights some of the recent activities and achievements in our counties, which you can find available on the table. This insert will give you a snapshot of our progress and where we're headed.

Sonya stated that she and Rochelle Brown would be alternating to provide updates, reflecting our dynamic growth and evolution across Cumberland, Montgomery, Moore, and Sampson counties. She stated they are thrilled about the opportunities for expansion and development that lie ahead.

Sonja Godsey stated that she'd like to draw attention to one particularly exciting development: our focus on apprenticeships. Collaborating with Jenny Harris and her team at the community colleges, they have identified apprentices in our local counties seeking support. Through exploration of funding avenues such as ARPA, we're optimistic about our

ability to assist these apprentices. This initiative spans various industries, including healthcare, construction, and skilled trades, aligning perfectly with our overarching goals. While still in the development phase, she is pleased to report that progress is underway, and more details will follow as we continue to advance this endeavor.

Rochelle Brown stated that she appreciated the opportunity to share some key updates with you all. Rochelle Brown said, “As Sonya mentioned, our efforts are multifaceted and ever-evolving. Today, I'll provide insight into a few notable endeavors we've been actively engaged in across our counties.”

One initiative worth highlighting is our ongoing collaboration with local educational institutions. We've been working closely with schools and colleges to enhance career readiness programs and facilitate seamless transitions from education to employment. By fostering these partnerships, we aim to equip our youth with the skills and resources necessary for success in today's workforce landscape.

Furthermore, Rochelle Brown was excited to announce progress in our employer engagement initiatives. She stated that we've been intensifying our efforts to forge strong connections with businesses of all sizes, from large corporations to small enterprises. These partnerships are essential in ensuring that our workforce development strategies align closely with the needs of our local employers, thus fostering economic growth and prosperity within our communities.

Additionally, she wanted to acknowledge the strides made in expanding access to training and upskilling opportunities. Through targeted programs and initiatives, they're empowering individuals to acquire new skills, advance their careers, and pursue fulfilling employment opportunities. Rochelle Brown stated their commitment to lifelong learning remains unwavering, and we continue to explore innovative approaches to meet the evolving needs of our workforce.

## **V. Career Center Reports**

### **a. Cumberland – Raymond Godsave**

Raymond Godsave stated that our team has been actively engaged in various initiatives aimed at fostering employer engagement, community partnerships, and service delivery enhancements.

Firstly, the Business Solutions team has been instrumental in organizing several successful hiring events throughout the quarter. They facilitated four multi-employer hiring events, two of which were in collaboration with universities, attracting approximately 80 employers. Notably, one event with Methodist University was a coordinated effort targeting graduates from local community colleges. Additionally, they hosted more than 30 single-employer hiring events, effectively connecting quality candidates with employers in the area. Moreover, two hiring events were specifically tailored to support rapid response efforts within the community.

In terms of community engagement, Raymond Godsave stated that they convened our second quarterly partners meeting to strengthen collaboration and streamline customer referrals among various stakeholders. He stated the commitment to serving underserved populations, including military spouses and reentry individuals, remains steadfast. As we enter Second Chance Month in April, we're ramping up efforts to provide support and opportunities for these individuals.



Our veteran staff have been actively engaging with community partners, notably establishing a vital relationship with Fort Liberty, which is crucial for our efforts in Cumberland County. Additionally, our team participated in the Carolina Cyber Network roundtable, underscoring our commitment to staying abreast of emerging trends and opportunities in the field.

- a Raymond Godsave also noted that within the Career Center, they have implemented customer flow process akin to triage in a medical setting, ensuring that all individuals entering the center receive comprehensive services, including registration and completion of digital applications. They also prioritize thorough documentation of all service interactions to ensure accountability and transparency in our operations. Looking ahead, Raymond Godsave said they are gearing up for Second Chance Month events and upcoming NextGen initiatives.

**b. Harnett – Anitra Hart**

During Anitra Hart's report on the adult program, she mentioned that they have served a total of 28 individuals, with 17 of them being new participants. The expenditure for participant costs stands at 30.66% leaving \$6,961 remaining, with \$5,248 already spent. Additionally, they have allocated \$1,675 to Carolina Community College. Two adults have successfully completed work-based learning paid work experience through the dislocated worker program. For the community participant cost, 12 individuals have been served, with 31.87% of the budget expended, leaving \$1,471 for further spending.

Moving on to the Next Gen Youth Program, they have served 23 individuals, seven of whom are new participants. The participant costs expended account for 34% of the budget, amounting to \$2,010, with \$11,768 remaining for work-based activities. Two participants have initiated work-based activities last week, with one more scheduled to start this Thursday. Anitra also noted her ongoing work on the on-the-job training (OJT) contract, with \$8,271 already obligated and an additional \$3,470 for the OJT contract.

Continuing with Anitra's report, she provided updates on the Career Center's activities. They are consistently engaging with customers on a daily basis. In February, staff assisted a total of 1,148 individuals at the career center. They facilitated online registration for 25 individuals and served 36 overall. Two veterans visited the office last month, and 67 individuals were referred to a job portal by the office.

The Career Center organized a job fair in January for a solar company and another job fair last month for Great Flex Systems, an employer partnered with the Saint Chance initiative. They have been actively involved in outreach and recruitment efforts. Anitra mentioned the collaboration with Central Carolina Community College and Mr. John Matthews to have a staff member present on-site every second and fourth Monday of the month.

Anitra also attended Central Carolina Community College's Spring Fling event, where they engaged with approximately 35 individuals, providing information about their offerings and services, including Type One programs and services for prisoners. Additionally, the Career Center participated in Harnett County's Citizens Information

Session, both in-person and online, to disseminate information about county departments.

Furthermore, they distribute flyers at local food pantries to increase awareness and foot traffic to the office, a practice they have maintained for over two years. An event highlighted for this month is the Second Chance event titled "Make a Difference," scheduled for April 17th from 10 am to 3 pm. This event aims to support former offenders and justice-involved individuals by providing opportunities for interviews with second chance employers, access to free interview attire from their clothes closet, gas cards for the first ten attendees, refreshments, and information from local partners including Daymark for mental health assessment, legal aid, and reentry support organizations like NC Second Chance and Motivation for Reentry. Additionally, the Underground Railroad Ministry will distribute free food vouchers.

**c. Montgomery – Sonya Godsey**

Sonja Godsey provided updates during the meeting. She announced the arrival of a new Business Services Representative starting the following Monday and assured the team that they would soon meet the new member. Sonja noted a staffing change in the Business Services role.

She highlighted the establishment of an access point at the Troy Library in Montgomery County, where they have a full-time staff present on Mondays and Thursdays to serve the community. Sonja discussed plans for a roundtable to facilitate connections between local employers in Montgomery County, particularly regarding the My Future So Bright internship program. They seek to place interested participants in internships and are actively seeking assistance from local businesses.

Moving on to Moore County, Sonja mentioned their recent participation in a career fair organized by Moore County Schools, where they engaged with approximately 600 participants, sharing information about the Next Gen program and opportunities such as On-the-Job Training (OJT). They aim to expand connections with local businesses and leverage the services offered by their one-stop operator.

In Sampson County, Sonja highlighted their involvement in Second Chance Month, mentioning an upcoming event hosted with the One-Stop operator. She concluded her report there.

**d. Moore -Sonya Godsey**

Regina Smalls presented the Center Report for Moore County, detailing the activities and accomplishments during the third quarter. Throughout the period, the center provided assistance to 600 individuals, offering 653 staff assistance services and facilitating internal job orders posted by an employer, along with making referrals. Noteworthy was the recruitment of 64 individuals, resulting in 1,050 job seekers being served by the office. Furthermore, the center extended 5,913 staff assistance services to individuals and hosted seven hiring events, which collectively attracted 6,621 customer visits. Developmental activities within the center included participation in the rapid response efforts for PaperWorks in Montgomery County, where they provided resume assistance and interviews ahead of a job fair hosted by Economic Development, emphasizing support for job seekers and their families. Rapid response efforts were made, offering resident services and ongoing support.

Among the notable hiring events organized was one with Burlington retail stores, attended by 170 job seekers, with 55 successfully hired. Additionally, the center participated in a hiring event for Health of the Carolinas and the Moore County Schools Career Fair. Economic development initiatives included attendance at events such as the Quarter of Opportunity for Moore. Upcoming events include a hiring event on April 10th, participation in the Sandhills Community College and Career Fair on April 17th, involvement in the Four County Manufacturing Round Table on April 22nd, and participation in a Department of Safety event, alongside celebrating Military Spouse Appreciation.

**e. Sampson – Sonya Godsey**

Sandra Webster provided an overview of the upcoming plans for April, focusing primarily on the second chance event organized in compliance with Governor Cooper's executive order. Tomorrow's event will feature Legal Aid of North Carolina, offering discussions on basic legal actions for formerly incarcerated individuals and hosting an expungement clinic from 10 to 12 for eligible participants. The North Carolina Navigator Consortium will assist formerly incarcerated individuals and their families in enrolling for high-quality health care coverage under the Affordable Care Act. Additionally, Aspire will provide resources and assistance to promote self-sufficiency among individuals and families.

The NC Works Career Center staff will offer support in resume preparation, job referrals, career counseling, and educational assistance. Collaboration among all center partners will ensure comprehensive assistance for formerly incarcerated customers. Every Friday until the end of April, Sampson Community College will provide basic computer skills training at the center, responding to increased interest from participants. Additionally, monthly visits to Samsung Correctional Facility are planned to inform soon-to-be-released individuals about available programs and governmental assistance.

Throughout the month, the center will disseminate information to formerly incarcerated individuals, utilizing NC Works online services to reach those still incarcerated. Invitations will be extended, and flyers shared within the community to encourage participation in the upcoming events, aiming for a successful turnout.

**VI. Workforce Development Staff Reports**

**• Business Services – Dr. Orin Gill**

Orin Gill delivered a comprehensive overview of the Business Services Plan and its role within the workforce system. He emphasized the direct collaboration with NC Works Career Centers across five counties: Cumberland, Harnett, Moore, Montgomery, and Sampson.

The primary goal of the plan is to establish a robust pipeline of skilled employees tailored to meet the unique needs of each county's employers. To achieve this goal, they engage directly with employers to understand their specific needs, challenges, and workforce readiness requirements. Various outreach methods are employed, including in-person meetings, workshops, and collaboration with community partners such as community colleges.

Orin highlighted the importance of maintaining ongoing communication with employers and actively participating in hiring events. They also analyze economic

data and identify barriers to employment, working with partners to develop solutions. Ultimately, the aim is to facilitate a strong relationship between local businesses and the workforce, thereby driving economic growth, reducing unemployment, and fostering opportunities for workforce development.

- Programs Manager – Karmen McRae

Karmen McRae expressed gratitude for the efficient dissemination of information regarding the WIOA Title One program by the centers. She also discussed the focus on reentry initiatives during Second Chance month in April across various regions. Skipping ahead, she highlighted the CSEP program, which stands for Senior Community Service Employment Program. Karmen introduced the new hire, Helen Mort, as the CSEP coach, praising her contributions.

The CSEP program covers five counties: Cumberland, Bladen, Lee, Richmond, and Robeson. Karmen encouraged referrals for individuals aged 55 and older seeking employment assistance, emphasizing Helen Mort's willingness to help.

Regarding compliance matters, Karmen mentioned Tamara Hodge's current health issue and proceeded to provide updates on behalf of Tamara Hodge. Jennifer McArthur was introduced as the new compliance manager at Mid-Carolina, bringing with her a background in workforce management. They are in the process of conducting monitoring files for each county, starting with Moore and Montgomery on April 10th. Training sessions for Career Centers on WIOA Title One are scheduled, alongside updates to standardize documents across Mid-Carolina. Additionally, the team will attend the Youth Leads meeting on April 10th to discuss strategies for enhancing youth activities and enrollments.

Karman concluded her report, by expressing her gratitude.

- Compliance – Tamara Hodge

#### VII. Follow-up and Open Discussion

During the open discussion segment of the meeting, several points were raised regarding the utilization of funds and the need for improved monitoring mechanisms. There was a suggestion to create a dashboard to visualize how funds are being allocated and utilized across programs. Participants expressed interest in monitoring progress both collectively and by individual councils.

It was agreed upon to prioritize the development of a dashboard for future monitoring purposes. Additionally, attendees were reminded to communicate any conflicts regarding the proposed meeting date on July 2nd, with a plan to assess alternative dates to accommodate potential scheduling conflicts.

As the discussion concluded, a motion to adjourn was suggested, followed by a reminder about the importance of confirming attendance for the upcoming meeting date.

#### VIII. Adjourn

**Motion to Adjourn made by Phyllis Godwin. Motion seconded by Stephen Barrington. The motion passed.**

**Meeting Adjourned at 12:17 pm.**







# 20240402 Minutes

Final Audit Report

2024-08-12

Created:	2024-08-12
By:	Mid Development (mhaire@mccog.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAC7Ek4pwXLfW8xDcXzgCULjkcURP5TFFO

## "20240402 Minutes" History

-  Document created by Mid Development (mhaire@mccog.org)  
2024-08-12 - 7:34:10 PM GMT
-  Document emailed to Xavier DeBrough (xavier@debroughco.com) for signature  
2024-08-12 - 7:34:21 PM GMT
-  Email viewed by Xavier DeBrough (xavier@debroughco.com)  
2024-08-12 - 7:34:44 PM GMT
-  Signer Xavier DeBrough (xavier@debroughco.com) entered name at signing as Xavier DeBrough  
2024-08-12 - 7:35:41 PM GMT
-  Document e-signed by Xavier DeBrough (xavier@debroughco.com)  
Signature Date: 2024-08-12 - 7:35:43 PM GMT - Time Source: server
-  Agreement completed.  
2024-08-12 - 7:35:43 PM GMT