



**MID-CAROLINA REGIONAL COUNCIL
BOARD OF DIRECTORS
May 26, 2022**

-MINUTES-

The Mid-Carolina Regional Council Board of Directors met on Thursday, May 26, 2022. The meeting was a virtual call-in meeting as allowed by North Carolina law.

Board Members Present

Ms. Sue Lee, Vice Chair (Vice Chair/Commissioner, Sampson County)
Dr. Jeannette Council (Commissioner, Cumberland County)
Mr. Martin Jones (Mayor, Town of Stedman)
Mr. Brooks Matthews (Chair/Commissioner, Harnett County)

Staff to the Board

Justin Hembree, Executive Director
Ad Winters, Council Attorney

Call to Order/Certification of a Quorum

Vice Chair Lee noted that a quorum was present and called the meeting to order at approximately 12:05pm.

Consideration and Approval of the Agenda

Upon a motion made by Mr. Matthews and seconded by Dr. Council, the agenda was approved as presented with four members in favor and none opposed.

Public Comment

Vice Chair Lee asked for comments from the public. No comments were made.

Consent Agenda

Mr. Hembree presented the following consent agenda items:

- January 27, 2022 Board of Directors Meeting Minutes

Upon a motion made by Mr. Jones and seconded by Mr. Brooks, the consent agenda was approved with four members in favor and none opposed. This action approved the January 27, 2022 meeting minutes.

Items of Business/Discussion/Updates

The following items were discussed and considered:

Fiscal Year 2021-2022 Budget Amendment #2

Mr. Hembree presented Fiscal Year 2021=2022 Budget Amendment #2 was presented for consideration. The proposed budget amendment included the following:

- A net increase of \$203,917 for the Aging Department Budget – additional Home and Community Care Block Grant funds
- A net increase of \$1,281,702 for the Local Technical Assistance Budget – additional funds from local contracts, ARPA funds via the NC Association of Regional Councils of Government, state funds via the NC Association of Regional Councils of Government, additional 5310 transportation funds, new Reentry Grant program year, additional Senior Community Service Employment Program grant funds
- A net increase of \$60,000 for the Workforce Development Board Budget – additional Finish Line Grant funds.

Hembree recommended approval of Fiscal Year 2021-2022 Budget Amendment #2.

Upon a motion made by Mr. Jones and seconded by Dr. Council, Fiscal Year 2021-2022 Budget Amendment #2 was approved with four members in favor and none opposed.

Mid-Carolina Workforce Development Area

Mr. Hembree noted that actions had been taken and were underway to “stand-up” the Mid-Carolina Workforce Development Area on July 1, 2022. Mr. Hembree provided a progress report and shared an overview of next steps for this process.

No action was requested or taken.

Engagement Letter/Agreement for June 30, 2022 Audit Services

Mr. Hembree presented an engagement letter between the Council and Thompson, Price, Scott, Adams & Co., P.A. (TRSA) for audit services for the fiscal year ending June 30, 2022 for consideration. Mr. Hembree indicated that, if approved, TRSA would audit the Council’s financial statements, each major fund, and the aggregate remaining fund information, including disclosures.

Hembree recommended approval of the engagement letter with TRSA.

Upon a motion made by Mr. Brooks and seconded by Dr. Council, Fiscal Year 2021-2022 Budget Amendment #2 was approved with four members in favor and none opposed.

Fiscal Year 2022-2023 Budget

Mr. Hembree presented the proposed Mid-Carolina Regional Council (MCRC) budget for July 1, 2022 through June 30, 2023. Hembree noted proposed budget was balanced and complied with the North Carolina Local Government Budget and Fiscal Control Act.

Hembree provided the following highlights for the proposed Fiscal Year 2022-2023 Budget:

- The proposed MCRC budget for Fiscal Year 2022-2023 totals \$13,297,420. Member government dues are proposed to remain unchanged at \$0.24 per capita for municipalities and \$0.27 per capita for counties. Considering the growth of the organization and the exponential increase in demand for services, staff recommends the Board consider appointing a stakeholder committee to examine the current dues structure and make recommendations concerning any appropriate changes.
- Plans are moving forward for the development of joint finance operation in partnership with Triangle J Council of Governments to increase internal capabilities, control costs, and improve our ability to support stakeholder finance needs.
- The proposed budget includes a five-percent cost of living adjustment for MCRC staff. Plans are in place to implement a pay-for-performance system at the mid-point of Fiscal Year 2022-2023, based on funding availability.
- The proposed budget for the Area Agency on Aging (AAA) reflects a \$1,121,871 decrease. Most of this decrease is attributed to the spenddown of CARES Act funding.
- The proposed budget for Local Technical Assistance reflects a \$357,654 increase. This increase is attributed to anticipated additional fee-for-services activities and a grant received from the North Carolina Office of Recovery and Resiliency. It should be noted that this increase is based on the current fiscal year budget as of Budget Amendment #2.
- The proposed budget for Workforce Development reflects a \$185,479 decrease. This decrease is attributed to the closeout of prior year grants. It should be noted that figures for Harnett and Sampson County workforce allocations are not yet available. It is anticipated that the North Carolina Department of Commerce will provide these figures soon.
- The proposed budget for Outside Agencies reflects a \$15,450 increase. Most of this increase is attributed to the anticipated carryover of Regional Land Use Advisory Commission (RLAC) funds.

Hembree noted that the public hearing for the Fiscal Year 2022-2023 was scheduled for June 23, 2022 and would need to be adopted before July 1, 2022.

Appointments

Mr. Hembree provided the following information concerning appointments to the Transportation Advisory Committee and the Aging Advisory Council;

- The bylaws of the Mid-Carolina RPO require that a member of the Mid-Carolina Regional Council Board of Directors serve on the RPO Transportation Advisory Committee (TAC). This position will soon be vacant.
- The bylaws of the Mid-Carolina Aging Advisory Council require that a member of the Mid-Carolina Regional Council Board of Directors serve on the Advisory Council. This position has been vacant with the departure of Mr. Arnold.

No action was requested or taken.

Reports

The following reports were provided:

Executive Director's Report

Mr. Hembree provided a standard update on his activities and the activities of the Council. The update included information concerning municipal caucuses, the annual meeting, and a schedule for in-person Board meetings.

No action was requested or taken.

Adjournment

Being no other business, Vice Chair Lee adjourned the meeting at approximately 12:40pm.