



Mid-Carolina Council of Governments Rural Transportation Planning Organization

Mr. Mike Rutan
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RURAL TECHNICAL COORDINATING COMMITTEE

Rawls Howard
Chair

Snow Bowden
Vice - Chair

RTCC Minutes – January, 2024

1. Call to Order/Establish Quorum

The meeting was called to order at 9:30am. With Chair Howard unable to attend, Vice – Chair Bowden will be designated Chair. Mr. Mike Rutan confirmed a quorum had been met and followed with introductions.

2. Approval of Agenda

Chair Bowden inquired if there was a motion to approve the agenda. Greg Elkins made a motion to approve the agenda. The motion was seconded by Pat Devane and passed unanimously.

ACTION: APPROVED

3. Nomination and Election of Officers for 2024

Mr. Rutan explained the requirement for Election of Officers on the first regular meeting of the new year. Following discussion and consensus, Chair Bowden requested a motion to approve the nomination of existing officers for this year. Greg Elkins made a motion to approve. Pat Devane seconded the motion, and the item was approved by unanimous vote.

ACTION: APPROVED

4. Approval of Minutes of the September 2023 Meeting

Chair Bowden requested a motion to approve the minutes of the previous meeting. Steven Neuschafer made a motion to approve. Greg Elkins seconded the motion, and the minutes were approved by unanimous vote.

ACTION: APPROVED

5. Draft 2025 Planning Work Program – Mike Rutan

Mr. Rutan presented the Draft FY 2025 PWP. After some discussion, Chair Bowden requested a motion to approve the PWP. Greg Elkins made a motion to approve. Pat Devane seconded the motion, and the item was approved and recommended for TAC approval by unanimous vote.

ACTION: APPROVED AND RECOMMENDED FOR TAC APPROVAL

6. Division 3 Letter of Support – Mike Rutan / Adrienne Cox / Div 3 Staff

Ms. Cox gave an overview of the proposed project and presented the Letter of Support. After some discussion, Chair Bowden requested a motion to approve the item. Greg Elkins made a motion to approve. Pat Devane seconded the motion, and the item was approved and recommended for TAC approval by unanimous vote.

ACTION: APPROVED AND RECOMMENDED FOR TAC APPROVAL

“PROGRESS THROUGH INTERGOVERNMENTAL COOPERATION”

7. Updates/Informational Items:

- **SPOT Update** – Mike Rutan / DOT Staff
Mr. Rutan presented the SPOT schedule and explained the next steps.
- **Division 3 Project Report** – Adrienne Cox, NCDOT Div 3
Ms. Cox presented the Division 3 Project Report, and discussion followed.
- **Division 6 Project Report** – Darius Sturdivant, NCDOT
Mr. Sturdivant presented the Division 6 Project Report, and discussion followed.
- **NCDOT Transportation Planning Division Update** – Hemal Shah, NCDOT
Ms. Shah presented the Transportation Planning Division update.