

**Mid-Carolina Regional Council  
Senior Planner**

**Salary (hiring range): \$62,683 – \$70,000**

**Location:** Fayetteville, NC (hybrid/flexible work schedule)

**Job Type:** Regular, Full-time

**Department:** Local Government Services – Planning

**Closing Date:** Open Until Filled

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**Description**

Mid-Carolina Regional Council is a voluntary coalition of local governments and functions as a multicounty planning, development, and human resources organization. Mid-Carolina serves local governments throughout Harnett, Sampson, and Cumberland Counties.

To assist with planning needs across these three counties, Mid-Carolina is seeking a motivated and experienced professional to serve as Senior Planner in the Local Government Services department. This position will work closely with the Planning team and will be supervised by the Local Government Services Director. The Senior Planner will be responsible for advanced assignments related to planning and zoning programs.

**Essential Duties and Tasks**

- Perform detailed plan review for development projects such as rezonings, subdivision plans, site plans, special use permits, variances, and more.
- Assist applicants and members of the public through various permitting processes and questions related to zoning and subdivision regulations.
- Develop, interpret, amend, and enforce ordinances regarding zoning and development.
- Prepare and present staff reports to Planning Boards, Boards of Adjustment, Town Councils/Boards of Commissioners, or other committees on behalf of member governments and Mid-Carolina Regional Council.
- Respond to public inquiries about zoning regulations, land use, development review policies, and ordinances.
- Lead and assist in the development and management of long-range planning endeavors.
- Attend public meetings to assist other planning staff as necessary.
- Provide GIS support to staff and member governments.
- Assist in the administration of grant opportunities for member governments.
- Perform other job-related duties of a similar nature and level as assigned.

**Minimum Qualifications**

- Bachelor's degree from an accredited college or university with a major in Urban & Regional Planning, Geography, Public Administration, or a related field.
- Equivalent combinations of education and experience will be considered.
- Minimum of 5 years of professional planning experience with demonstrated ability in development review, land use regulation, and interpretation/enforcement of zoning and subdivision ordinances.

- AICP certification required (candidates without AICP may be considered if eligible to immediately sit for the exam).
- North Carolina CZO certification preferred.

### **Additional Requirements**

#### **Knowledge of:**

- North Carolina planning legislation.
- Principles and practices of planning administration, development review, permitting processes, and project management.

#### **Skills in:**

- Development review and ordinance interpretation.
- Preparation of charts, graphs, and technical reports.
- Interpretation of statistical data.
- Coordinating deadlines and prioritizing competing demands.
- Providing clear and concise written and oral reports.
- Use of GIS and related software applications.
- Communicating effectively and tactfully with elected officials, appointed boards, the public, and strategic partners.

### **Supplemental Information**

**Location:** Position is based in Fayetteville, NC, with hybrid/flexible work arrangements depending on project workload and member government needs. Some days may require office presence in local government planning offices.

**Travel:** Position requires use of a personal vehicle for regional travel. Mileage is reimbursed. A valid state driver's license is required.

**Evening Meetings:** Attendance at evening meetings is required as needed for Planning Board, Board of Adjustment, and governing board presentations.

**Benefits:** Mid-Carolina Regional Council offers a competitive compensation and benefits package.

#### **How to Apply**

Interested candidates must submit a cover letter, resume, and three professional references to:

Will Deaton, Local Government Services Director [wdeaton@mccog.org](mailto:wdeaton@mccog.org)

Only materials submitted to this email address will be considered.