

Job Title: Part-Time Case Manager – A Path 4Ward Opioid Recovery & Resilience Program

Location: Spring Lake, NC

Reports To: Executive Director, Program Director

Position Summary

The Part-Time Case Manager will provide compassionate, trauma-informed care to individuals and families impacted by opioid use disorder. This position focuses on supporting recovery, building resilience, and connecting clients to vital community resources. The Case Manager will work collaboratively with staff, partners, and community agencies to ensure holistic, client-centered support and service coordination.

Key Responsibilities

- Conduct comprehensive intake assessments and develop individualized recovery and service plans.
- Provide case management, crisis intervention, and follow-up support to clients participating in the Opioid Recovery & Resilience Program.
- Connect clients to community resources including housing, mental health services, employment, transportation, and healthcare.
- Coordinate with treatment providers, peer support specialists, and social service agencies to ensure continuity of care.
- Maintain accurate and confidential client records in compliance with HIPAA and program standards.
- Facilitate and/or support educational workshops, recovery groups, and outreach activities.
- Monitor client progress, provide ongoing encouragement, and adjust plans as needed to support recovery goals.
- Prepare reports, maintain documentation, and assist with program data collection for evaluation and funding compliance.
- Participate in staff meetings, trainings, and community outreach related to opioid awareness and prevention.

Qualifications

- Associate's or Bachelor's degree in Social Work, Human Services, Counseling, Psychology, or related field (equivalent experience may be considered).
- Minimum 1–2 years of experience in case management, recovery support, or related social service work.
- Knowledge of substance use disorders, trauma-informed care, harm reduction, and community resources.
- Strong organizational, communication, and problem-solving skills.
- Ability to work effectively with individuals from diverse backgrounds with empathy and professionalism.
- Must maintain client confidentiality and professional boundaries at all times.
- Valid driver's license and reliable transportation required.

Schedule & Compensation

- **Status:** Part-Time (approximately 20–25 hours per week)
- **Schedule:** Flexible; may include some evenings or weekends depending on client needs and community events.
- **Compensation:** Commensurate with experience.

How to Apply

Interested applicants should email a resume, cover letter, and three professional references to **Spring Lake Family Support Services** at ceo.slfss@gmail.com with the subject line *"Case Manager – Opioid Recovery & Resilience Program"*.